

**MINUTES OF MEETING
CITY COUNCIL OF THE
CITY OF BAY LAKE
January 11, 2023
8:30 A.M.**

A regular meeting of the City Council for the City of Bay Lake was called to order on Wednesday, January 11, 2023 at 8:30 A.M., at 1900 Hotel Plaza Boulevard, Lake Buena Vista, Florida.

Those present were Mayor Todd Watzel, Council Members Wendy Duncan, Joel Edwards, Jessie Mack Burns and Mark Krause constituting a Council. Others present were Mike Crikis, City Manager; Ryan Conrad, Assistant City Manager; Tracy Borden, City Clerk; Tina Graham, Assistant City Clerk; John Classe, City Manager of Lake Buena Vista; Kerry Satterwhite, Assistant City Manager of Lake Buena Vista; Susan Higginbotham, City Auditor; Chris Quinn, RCID CFO/Comptroller; Katherine Luetzow, RCID Manager Planning & Engineering; and Lee Pulham, Sr. Planner, RCID Planning & Engineering.

The Clerk presented proof of publication of the meeting notice. (*Exhibit A*)

After a call to order, Mayor Watzel asked for nominations to serve as Mayor for the year 2023. Mark Krause nominated Todd Watzel. A motion was made by Mark Krause, duly seconded by Jessie Mack Burns, and approved by all attending council members. Todd Watzel will remain Mayor for 2023.

Mayor Watzel asked for nominations to serve as Mayor Pro Tem for 2023. Wendy Duncan was nominated. A motion was made by Todd Watzel, duly seconded by Joel Edwards, and approved by all attending Council Members. Therefore, Council Member Duncan will remain Mayor Pro Tem for 2023.

A motion for approval of the Minutes of the November 9, 2022 meeting was made by Joel Edwards and duly seconded by Wendy Duncan. The minutes were approved as presented.

Susan Higginbotham discussed the draft of the 2022 financial statements with the Council. Bay Lake's results of operations presents an excess of Revenues over Expenditures of \$1,175,778 for fiscal year 2022. This leaves an ending fund balance of \$7,879,963 for FY2022. The final statements will be distributed at the next meeting.

The Public Hearing portion of the meeting was called to order at 8:33 a.m. and Mayor Watzel presented recommendations to pass and adopt on first reading the **City Ordinance Number 139**, Lee Pulham reviewed amending the RCID Land Development Regulations to incorporate amendments required by the recent Comprehensive Plan 2032 update, which was found in compliance on July 15, 2022. The Planning Board held a duly noticed public hearing on November 18, 2022 and recommended approval by the Board of Supervisors after finding 1) The amendments are consistent with and promote the intent of the Comprehensive Plan; 2) will not adversely affect other implementation programs for elements of the Comprehensive Plan; and 3) promote the public health, safety, and welfare within the District. The amendments fall within three general categories: 1) Updates to definitions and references to various statutes, codes, and manuals. 2) Updates to reflect specific amendments to the 2032 Comprehensive Plan. 3) The third category of amendments is the greatest in number and address how we conduct development reviews, how we regulate what, where, how something is required to be constructed, altered, or protected. This duly noticed public hearing is the first of two required for approval of an Ordinance/Resolution to amend the Land Development Regulations.

A motion for approval was made by Mark Krause, duly seconded by Jessie Mack Burns and approved by all council members. Second reading and public hearing is scheduled for February 8, 2023. (*Exhibit B*)

ORDINANCE/RESOLUTION NO. 139

AN ORDINANCE OF THE CITY OF BAY LAKE AMENDING THE RCID LAND DEVELOPMENT REGULATIONS FOR COMPLIANCE WITH THE 2032 COMPREHENSIVE PLAN; TO UPDATE DEFINITIONS; TO UPDATE REFERENCES, STANDARDS, AND PROCEDURES FOR USES; GROWTH; INFRASTRUCTURE; STREETS AND RIGHTS-OF-WAY; PARKING, LOADING, AND CIRCULATION; LANDSCAPING; SIGNS; WETLANDS; STORMWATER MANAGEMENT; GROUNDWATER PROTECTION; EROSION CONTROL; SANITARY SEWER; SOLID WASTE; FLORA AND FAUNA; CONSISTENCY REVIEW; DEVELOPMENT REVIEW; SUBDIVISION REVIEW; AMENDMENT OF COMPREHENSIVE PLAN; PLANNING BOARD; AND PLANNING AND ENGINEERING DEPARTMENT

WHEREAS, the City Council of the City of Bay Lake, pursuant to Chapter 163, Florida Statutes, adopted on November 15, 1991 by Ordinance No. 51, a joint comprehensive plan along with the Reedy Creek Improvement District and the City of Lake Buena Vista; known as the "1991 Reedy Creek Improvement District Comprehensive Plan"; and

WHEREAS, Section 163.3202, Florida Statutes, require that the City of Bay Lake adopt and enforce Land Development Regulations that are consistent with and implement the Reedy Creek Improvement District Comprehensive Plan; and

WHEREAS, Reedy Creek Improvement District Planning Board has been established and designated as the Local Planning Agency for the City of Bay Lake; and

WHEREAS, the Reedy Creek Improvement District Planning Board after public notice conducted public hearings and found the proposed Land Development Regulations to be consistent with and promote the intent of the Reedy Creek Improvement District Comprehensive Plan, do not adversely affect other implementation programs for elements of the Reedy Creek Improvement District Comprehensive Plan, and promote the public health, safety, and welfare within the Reedy Creek Improvement District and therefore recommended adoption by the City Council of the City of Bay Lake; and

WHEREAS, the Reedy Creek Improvement District Board of Supervisors, the Lake Buena Vista City Council and the Bay Lake City Council after public notice conducted joint public hearings and by Resolution No. 289, Ordinance No 87, and Ordinance No. 85 on March 30, 1994, adopted the Reedy Creek Improvement District Land Development Regulations; and

WHEREAS, the City Council of the City of Bay Lake, upon recommendation by the Reedy Creek Improvement District Planning Board finds and determines that the adoption of the proposed amendments to the Land Development Regulations are consistent with and implement the Reedy Creek Improvement District Comprehensive Plan and that adoption thereof would be in the best interest of the Reedy Creek Improvement District.

NOW, THEREFORE, BE IT RESOLVED AND ORDAINED by the City Council of the City of Bay Lake, on this 11th day of January, 2023, as follows:

SECTION ONE: Purpose and Intent. This Ordinance is enacted to carry out the purpose and intent of, and exercise the authority set out in Chapters 163 and 166, Florida Statutes, and the provisions of the Reedy Creek Improvement District Comprehensive Plan.

SECTION TWO: Title and Adoption. The regulations as set forth in Exhibit "A" and adopted hereby shall be known as and may be referred to as "An Ordinance of the Reedy Creek Improvement District Amending the RCID Land Development Regulations for compliance with the 2032 Comprehensive Plan; to Update Definitions, References, Standards, and Procedures for Uses; Growth; Infrastructure; Streets and Rights-of-Way; Parking, Loading, and Circulation; Landscaping; Signs; Wetlands; Stormwater Management; Groundwater Protection; Erosion Control; Sanitary Sewer; Solid Waste; Flora and Fauna; Consistency Review; Development Review; Subdivision Review; Amendment of Comprehensive Plan; Planning Board; and Planning and Engineering Department..

SECTION THREE: Conflicts. All ordinances, resolutions, parts of ordinances or parts of resolutions in conflict with the Land Development Regulations adopted hereby are superseded and repealed to the extent of such conflict.

SECTION FOUR: Severability. If any provision or portion of this Ordinance/Resolution is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of the Ordinance/Resolution shall remain in full force and effect.

SECTION FIVE: Copy Availability. A certified copy of this enacting Ordinance and the attached amendment to the Reedy Creek Improvement District Land Development Regulations and any future amendments thereto, shall be filed with the Clerk of the City of Bay Lake. The District shall also make copies available to the public for a reasonable reproduction charge.

SECTION SIX: Codification. It is the intention of the City Council of the City of Bay Lake that sections of the Land Development Regulations may be renumbered or re-lettered and the correction of typographical or scrivener errors which do not affect the intent may be authorized by Planning staff without need of public hearing, by filing a corrected recodified copy of same with the Clerk of the Reedy Creek Improvement District.

SECTION SEVEN: Jurisdiction. This Ordinance and the attached amendment to the Land Development Regulations shall be a minimum standard and shall apply to and be enforced throughout the unincorporated and incorporated boundary of the Reedy Creek Improvement District, Florida including the City of Lake Buena Vista, Florida and the City of Bay Lake, Florida.

SECTION EIGHT: Effective Date. This Ordinance shall become effective immediately upon final passage and adoption.

PASSED AND DULY ADOPTED, with a quorum present and voting, by the City Council of the City of Bay Lake, Florida, this 11th day of January 2023.

A consideration to approve and set a revised 2023 meeting calendar for the City of Bay Lake was made by Wendy Duncan, duly seconded by Joel Edwards, and approved by all attending Council members. **(Exhibit C)**.

A motion for approval to appoint Ryan Conrad as City Manager, replacing C. Michael Crikis, and appointing C. Michael Crikis as Assistant City Manager, replacing Ryan Conrad, was made by Joel Edwards and duly seconded by Jessie Mack Burns. The approval of the appointment of Ryan Conrad as the City Manager and C. Michael Crikis as Assistant City Manager was approved by all council members.

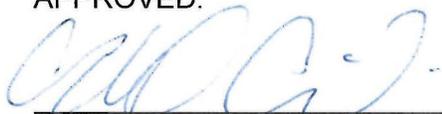
There being no further business to come before the Council, a motion was made by Jessie Mack Burns to adjourn the meeting; duly seconded by Wendy Duncan, the meeting was adjourned.

CITY OF BAY LAKE

BY:


Tracy Borden, City Clerk

APPROVED:



C. Michael Crikis, City Manager