EXHIBIT 46

Subject: Request for Approval - D Tour Anniversary Party on 10/4/17

Date: Thu, 24 Aug 2017 15:08:26 +0000

Importance: Normal

Attachments: D Tour 5 Year Anniversary.docx



October 4th will be the 5th anniversary of D Tour. As we did with the first anniversary, we would like to hold a 5 year anniversary event. I have attached a spreadsheet with the costs involved.

On the first anniversary, we held a lunch in the Board room, catered by Flippers with cupcakes from Gigis. The gift was a wind breaker jacket with the RCID logo. We had approximately 35 people helping with D Tour at that time. The cost was \$3,574. The five year anniversary recognition event has more participants, but is clearly under budget in comparison to the one year anniversary.

There are 47 employees that help with the D Tour each year. Due to the limitations with food being allowed in the Board room, we thought that an off-site location would be best to accommodate everyone.

Please review the attached spreadsheet and give us your thoughts and approval. Should you decide on a jacket, would you want the full logo or only RCID?

Thank your for your recognition regarding this great initiative that has been so beneficial to our employees and guests.



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