

MINUTES OF MEETING

Board of Supervisors

Reedy Creek Improvement District

November 16, 2022

9:30 a.m.

President Hames called the regular meeting of the Reedy Creek Improvement District Board of Supervisors to order at 9:30 a.m. on Wednesday, November 16, 2022, at the Administrative Offices of the District, 1900 Hotel Plaza Boulevard, Lake Buena Vista, Florida.

Those present were President Larry Hames, Max Brito, Jane Adams, Leila Jammal, and Don Greer, constituting a quorum of the Board of Supervisors. Others in attendance included; John Classe, District Administrator; Tina Graham, District Clerk; Tracy Borden, Assistant Clerk; and Ryan Conrad, Administration; Jason Middleton and Eddie Fernandez, Human Resources; Samarth Thomas Technology Services; Susan Higginbotham and Heidi Powell, Finance; Ed Milgrim and Ilana Perras Milgrim Law Group; Richard LePere and Eric Ferrari, RCFD; Ray Crooks and Anthony Kasper, RCES; and Christopher Grimes, Financial Times. Those participating via teleconference were: Craig Sandt, Facilities; Bruce Jones, Procurement; Erin O'Donnell, Communications; Lexy Wollstadt, Finance; Katherine Luetzow, Planning & Engineering; Yenni Hernandez and Ron Zupa, Technology Services; Mike Crikis, Environmental Sciences; Bruce Jones, Procurement; Chris Ferraro and Mark Swanson, RCES; and Erin O'Donnell, Communications.

President Hames asked the attendees to please stand for the Pledge of Allegiance.

SAFETY MINUTE

Mr. Eddie Fernandez presented the safety instructions for the Administration Building. Mr. Fernandez identified the locations of the emergency exits as well as the evacuation procedures. Mr. Fernandez advised that this month's safety topic is related to safety. Safety should be a value but some risk need to be taken. If we know where the boundaries are, we can stay safe. Communication can save lives and keep you out of harms way. Mr. Fernandez wished everyone a safe and happy Thanksgiving.

APPROVAL OF MINUTES

Minutes from the October 26, 2022 BOS Meeting were approved and accepted as presented.

The District Clerk recorded proof of publication of the meeting notice.

REPORTS

A departmental report was presented by the District Administrator and RCES.

Mr. Classe reported that RCID held a Town Hall Meeting on Friday, November 4th, at the Wyndham Resort. The event was well attended with 134 employees a 20% increase from the 2021 Town Hall. A video was shown celebrating the 2022-year. Speakers included Jason Middleton and myself. I covered the elephant in the room (Gov. DeSantis) as well as my normal three bad Dad jokes and Jason talked about new programs planned for our people such as expanded employee recognition and peer support programs, 1:1 coaching and community volunteering. Our guest speaker was Bob Kodzis. Bob is a Gallup Strengths trained facilitator, Consultant & Improv teacher as well as an artist. He has inspired and helped many great organizations like NASA, Orlando Health, Rosen Hotels and other hotels. He showed us a few card tricks and exercises that helped energized us and motivated us to be “ready for anything”.

Mr. Classe announced that RCID’s co-ed softball team finished 2nd place this fall season. We finished the season with a record of 7-3, only losing to two teams. In the tournament, the team made the quarterfinals before losing the second game of a doubleheader. Thanks to Coach Joey Rodriquez for leading the team.

CONSENT AGENDA

President Hames proceeded to the Consent Agenda and advised that the Consent Agenda exists of general administrative items and items under a specific cost threshold. Any item could be pulled from the Consent Agenda for further discussion, if requested. Consent Agenda items are shown below:

Item 6A – DMS – Fiber Optic Project Phase 1 – Amendment of Work Authorization

CONSIDERATION of Request for Board approval to amend a work authorization under Master Agreement M000173 for professional services between RCID and **Elipsis Engineering & Consulting, LLC**, and add to the total Not-To-Exceed amount of **\$15,013.00**, for additional construction material testing services in support of the DMS – Fiber Optic Project. Funding for this request will be derived from the RCID 2016-2024 Transportation Projects Ad Valorem Bonds. **(EXHIBIT A)**

President Hames asked if anyone had a reason to bring up any items on the Consent Agenda for further discussion. No items were pulled from the Consent Agenda for review. Upon motion by Mr. Brito and duly seconded, the Board unanimously approved the Consent Agenda.

REGULAR AGENDA

Item 7A – Programmable Logic Controller (PLC) Replacements – Phase 1 (B1013A) – Revision of Initial Budget

Mr. Kasper requested Board approval to revise the initial budget for the PLC Replacements – Phase 1 project by reducing approved funding in the Construction line item and increasing funding in the RCES Soft Costs line item. The total preliminary budget amount will remain unchanged. Funding for this request will be derived from the RCID Series 2021-2 Utility Revenue Bonds (Taxable). Mr. Kasper advised that this is the first phase of a series of projects. There are 65 PLC's currently being used and Phase 1 will address 7 of those. President Hames asked if there were any public comments on this request and there were none. Upon motion by Ms. Jammal and duly seconded, the Board unanimously approved the request. **(EXHIBIT B)**

Item 7B – Programmable Logic Controller (PLC) Replacements – Phase 1 (B1013A) – Construction Services

Mr. Kasper requested Board approval to execute an agreement with **Revere Control Systems, Inc.**, in the amount of **\$135,500.00** for construction services for the PLC Replacements – Phase 1 project. Staff also requests Board authorization for the District Administrator to execute change orders up to an aggregate amount of **10%** of the contract amount. Funding for this request will be derived from the RCID Series 2021-2 Utility Revenue Bonds (Taxable). Mr. Kasper advised that three bids were received and **Revere Control Systems, Inc.** was the lowest responsible bidder. President Hames asked if there were any public comments on this request and there were none. Upon motion by Ms. Adams and duly seconded, the Board unanimously approved the request. **(EXHIBIT B)**

Item 7C – Programmable Logic Controller (PLC) Replacements – Phase 1 (B1013A) – RCES Soft Costs

Mr. Kasper requested Board approval of an additional amount Not-To-Exceed **\$25,000.00** for RCES engineering and construction support, including survey, submittal review and project inspection costs for the PLC Replacements – Phase 1 project. This request includes Board authorization for RCID's and/or RCES's direct purchase of miscellaneous goods and ancillary professional services as necessary for the project. Funding for this request will be derived from the RCID Series 2021-2 Utility Revenue Bonds (Taxable). Upon motion by Ms. Jammal and duly seconded, the Board unanimously approved the request. **(EXHIBIT B)**

Item 7D – Purchase and Sale of Electric Capacity and Energy Agreement – Florida Municipal Power Agency (FMPA)

Mr. Crooks requested Board approval of the agreement for the Purchase and Sale of Electric Capacity and Energy between **Florida Municipal Power Agency** (All-Requirements Project) and the Reedy Creek Improvement District. This request also includes Board authorization for the District Administrator to execute said agreement. Mr. Crooks gave a presentation on the Future Energy Supply Options for RCID. He went over the existing supply portfolio and gave details about our existing contract with Duke Energy. The typical duration of the power purchase agreements is 5-7 years. The District has a long relationship with Duke Energy. Unfortunately, Duke Energy does not have capacity after 2024; whereas the Florida Municipal Power Agency does have capacity between 2025 – 2030 to meet our needs. Florida Municipal

Power Agency has been in business since the 1970s. Following the presentation there was a question and answer session. Upon motion by Mr. Greer and duly seconded, the Board unanimously approved the request. **(EXHIBIT C)**

8. OTHER BUSINESS

President Hames then asked if there was any further business to discuss.

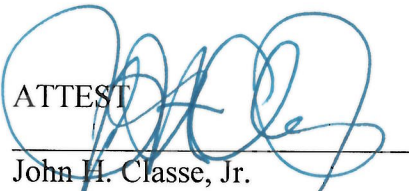
Mr. Classe thanked Mr. Crooks and team for the presentation and expressed that his team does a fantastic job.

Mr. Classe advised that the next BOS meeting will take place on December 14th at 9:30 a.m. and the BOS holiday party will be held that evening.


Mr. Classe advised that today's Final Thought is from John F. Kennedy "*As we express our gratitude, we must never forget that the highest appreciation is not to utter words, but to live by them.*"

There being no further business to come before the Board, the meeting was adjourned at 10:14 a.m.

ATTEST



John H. Classe, Jr.
Secretary, Board of Supervisors



Laurence C. Hames
President, Board of Supervisors