



# AGENDA

July 25, 2025  
10:30 a.m.

**CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT**  
**Board of Supervisors Meeting**  
**Agenda**  
**July 25, 2025**  
**10:30 a.m.**

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT PERIOD**
- 5. CONSENT AGENDA**
  - 5.1** June 27, 2025 Meeting Minutes
  - 5.2** Approve the District Administrator to execute a Developer Agreement with GPAI Groves, LLC to relocate utility infrastructure
  - 5.3** Approve the District Administrator to execute a non-exclusive temporary easement with permanent easement with Smart City Telecommunications, LLC for underground communication lines
  - 5.4** Approve the District Administrator to execute an amendment to the WMCA easement for geotechnical work
- 6. REPORTS**
  - 6.1** Informative Report
    - Semi-Annual Easement Report
  - 6.2** Management Report
- 7. GENERAL BUSINESS**
  - 7.1** Approve purchase of one Monarch heavy rescue fire apparatus from Sutphen Corporation and authorize the District Administrator to execute documents in the amount of \$1,837,645
  - 7.2** Approve establishing the budget for the rehabilitation of Cooling Tower #5 & #6 project at the Central Energy Plant in the amount of \$1,650,000; authorizing the

District Administrator to execute Contract #C006821 with Harper Limbach LLC for construction services in the amount of \$1,438,683 plus 10% contingency for a total amount of \$1,582,551; and approving an allowance for RCES design/support services fees not-to-exceed \$50,000

- 7.3** Approve establishing the initial budget for the 69kV Transformer Replacement Program – Theme Park Substation project in the amount of \$6,000,000; authorizing the District Administrator to execute a task work order under Continuing Services Agreement Contract #C006661 with QTIB Engineers LLC for professional services in the amount of \$139,130 plus 10% contingency for a total amount of \$153,043; and approving an allowance for RCES design/support services fees not-to-exceed \$50,000

- 7.4** Proposed Budget & Millage Presentation FY26

**8. OTHER BUSINESS**

**9. ADJOURN**

**APPEALS:** All persons are advised that, should they decide to appeal any decision made at a Board of Supervisors hearing, they will need a verbatim transcript of the record of the proceedings. It is the responsibility of every party-in-interest to arrange for a transcript of the proceedings, which must include the verbatim testimony and evidence upon which the appeal is made.

**AMERICANS WITH DISABILITIES ACT:** The Central Florida Tourism Oversight District is committed to reasonably accommodating the needs of anyone with disabilities who wishes to attend or participate in public meetings. Anyone with a disability who requires a reasonable accommodation should contact the Clerk of the Board, by telephone at (407) 934-7480 or via email ([DistrictClerk@oversightdistrict.org](mailto:DistrictClerk@oversightdistrict.org)), no less than one business day (i.e. Monday through Friday, excluding legal holidays) in advance of the applicable meeting to ensure that the District has sufficient time to accommodate the request.