

APPLICATION FOR TEMPORARY EVENT BUILDING/FLOOR PLAN ONLY PERMIT (“TP” PERMIT)

Please select one of the following that best describes the temporary event building/floor plan installation (90 days or less).
*Note: For complete details on the different classifications of temporary event building/floor plans, see the **Special Event and Convention Planning Guide** found on the Building & Safety website: <https://www.oversightdistrict.org/building-department/>.*

- ☐ Event/Floor Plan (inside a hotel/conference center, no structural elements, reviewed by Fire Prevention only)
- ☐ Other Temporary Installations (convention booth/tent/stage/bleacher/etc., any installation requiring review by Building & Safety and Fire Prevention, and submitted by non-Florida State licensed contractors)

Temporary permits (90 days or less), submitted by Florida State licensed contractors for installations such as scaffolding, kiosks or other structures; or for electrical (Show Power and Event Power), elevator, fire alarm, fire suppression, flame effects, gas, kitchen suppression, mechanical and plumbing permits, will continue to require the standard Application for Permit form found on the website.

Event Start Date/Time	Event End Date/Time	Installation Date/Time	Removal Date/Time
/	/	/	/

On-Site Contact Name: _____ Phone: _____

On-Site Contact Email: _____

Temporary Event Building/Location Name: _____

Address: _____ County: _____

Event Name: _____

Event Room/Location (inside building): _____

Number of Units Installed: _____ Type of Units: _____

Description of Work/Installation: _____

Applicant Name: _____ Date: _____

Company Name: _____ Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

(Please read before signing.) Application is hereby made to obtain a permit to do the work and installations as indicated. I certify that no work or installation has commenced prior to the issuance of a permit and that all work and installations will be performed to meet the standards of all laws regulating construction in this jurisdiction. The granting of a permit does not presume to give authority to violate the provisions of any other applicable state or local codes and/or ordinances. I understand that a separate permit must be secured for electrical work, fire protection, plumbing, signs, wells, pools, furnaces, boilers, heaters, tanks, air conditioners, heating and ventilating systems, elevators, escalators and transporting assemblies, gas, sprinkler, roofing, show/ride installations, and other work and installations as may be required.

APPLICANT AFFIDAVIT: I certify that all the foregoing information is accurate and true and that all work and installations will be done in compliance with all applicable laws, including, without limitation, those regulating construction and zoning.

Signature

Print Name