



# AGENDA

August 22, 2025  
10:30 a.m.

**CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT**  
**Board of Supervisors Meeting**  
**Agenda**  
**August 22, 2025**  
**10:30 a.m.**

- 1. CALL TO ORDER**
- 2. OPENING INVOCATION**
- 3. PLEDGE OF ALLEGIANCE**
- 4. PUBLIC COMMENT PERIOD**
- 5. CONSENT AGENDA**
  - 5.1** July 25, 2025 Meeting Minutes
  - 5.2** Approve the District Administrator to execute a non-exclusive temporary easement with permanent easement with Cellco Partnership, d/b/a Verizon Wireless for underground communication lines and underground facilities
  - 5.3** Approve authorizing the District Administrator to execute Contract #C006907 with Miller Clark, LLC for professional design services for the Shades of Green monument sign in the amount of \$16,625, plus 10% contingency for a total amount of \$18,288
- 6. REPORTS**
  - 6.1** Management Report
- 7. GENERAL BUSINESS**
  - 7.1** Approve authorizing the District Administrator to execute the Fourth Amendment to the Labor Services Agreement with an Operational Services Fee of \$39,497,281 and an Operational Services Fee Cap of \$40,997,281
  - 7.2** Approve increasing the budget for the Live Front to Dead Front Switch Replacement - Phase 3 project from \$2,200,000 to \$3,600,000; authorizing the District Administrator to execute Contract #C006826 with The Fishel Company for construction services in the amount of \$1,793,147 plus 10% contingency for a total amount of \$1,972,461; approving an allowance of \$1,000,000 for the

procurement of owner furnished materials; and approving an additional allowance not-to-exceed \$250,000 for RCES construction phase design/support services fees

**7.3** Approve authorizing the District Administrator to execute a change order to Contract #C006110 with Southland Construction, Inc. for construction services in the amount of \$2,256,676 plus 10% contingency for a total amount of \$2,482,344; authorizing the District Administrator to execute a change order to Contract #C006106 with Consor Engineers, LLC for construction and engineering inspection services in the amount of \$174,653 plus 10% contingency for a total amount of \$192,118,10; and approving an allowance for RCES design/support services fees not-to-exceed \$62,000

**7.4** Approve the purchase of two Freightliner Road Rescue UltraMedic medium duty ambulances from Matheny Motor Truck Co. Inc. and authorize the District Administrator to execute the purchase documents in the amount of \$948,804

**7.5** Budget Workshop – Utilities FY26

**7.6** Budget Workshop – General Fund and Debt Service Fund

**8. OTHER BUSINESS**

**9. ADJOURN**

**APPEALS:** All persons are advised that, should they decide to appeal any decision made at a Board of Supervisors hearing, they will need a verbatim transcript of the record of the proceedings. It is the responsibility of every party-in-interest to arrange for a transcript of the proceedings, which must include the verbatim testimony and evidence upon which the appeal is made.

**AMERICANS WITH DISABILITIES ACT:** The Central Florida Tourism Oversight District is committed to reasonably accommodating the needs of anyone with disabilities who wishes to attend or participate in public meetings. Anyone with a disability who requires a reasonable accommodation should contact the Clerk of the Board, by telephone at (407) 934-7480 or via email ([DistrictClerk@oversightdistrict.org](mailto:DistrictClerk@oversightdistrict.org)), no less than one business day (i.e. Monday through Friday, excluding legal holidays) in advance of the applicable meeting to ensure that the District has sufficient time to accommodate the request.