CENTRAL FLORIDA TOURISM OVERSIGHT DISTRICT

FORM

1900 Hotel Plaza Blvd., Lake Buena Vista, FL 32830 ⌖ (407) 828-2034 ⌖ (407) 828-4466/IVR ⌖ (407) 828-2416/Fax ⌖ Permitting@oversightdistrict.org

EARLY START AUTHORIZATION REQUEST

The following request seeks authorization to commence early start limited construction on the project detailed in the work summary below, prior to permit issuance, within the Central Florida Tourism Oversight District (the District). All work will strictly comply with the submitted plans and relevant codes and standards.

Permit Number: _____ (One permit per form.) Date: _____

Project Name: _____

Project Address: _____

Describe work to be done:

Conditions of an Early Start Authorization:

1) A complete permit application and plans shall be submitted via Accela Citizen Access (ACA) and accepted for Plan Review prior to requesting an Early Start Authorization.
2) Issuance of an Early Start Authorization does not constitute any guarantee that construction plans will be approved as submitted. All work started with this authorization, prior to the issuance of the required permit, shall be at the Contractor's risk. Failure to comply with any of the conditions shall constitute a violation of the *EPCOT Building Code*.
3) This Early Start Authorization request is for interior work only (non-structural). Following is an example of **limitation**:
   - Interior demolition work (non-structural)
   - New interior non-load bearing framing
   - Mechanical rough-in
   - Plumbing rough-in
   - Electrical rough-in (non energized)
   - To ensure proper coverage of the work areas, existing fire sprinkler systems can be modified by turning the sprinkler heads vertically and extending them to the appropriate height.
   - The work site shall be provided with a safety plan in accordance with NFPA 241.
4) Work shall not be concealed and must remain open for all necessary inspections. At the time of inspections, any concealed work shall be exposed. Following is a list of **exclusions** from the Early Start Authorization request:
   - No modifications to exterior envelope of the structure
   - No demolition or new installation of load bearing structural work
   - No penetrations of existing fire-rated assemblies
   - No modifications to connections to active sanitary or potable water
   - No modifications or connections to active HVAC systems
   - No modifications or connections to active electrical systems (except demo)
   - No modifications or connections to existing life safety systems, such as: fire sprinkler systems, fire alarm systems and smoke control systems (see limitations)
5) The Contractor agrees to indemnify and hold the District or its officers, agents and employees, free and harmless from any and all claims, causes of action, damages, losses, penalties or costs, including, but not limited to, all attorneys' fees (whether from litigation or administrative proceedings, including cost and fees on appeal), with respect to any person or government authority arising out of, either directly or indirectly, the construction or operation at the premises covered by this Early Start Authorization, whether the liability, loss or damage is caused by, or arises out of, the negligence of the District or its officers, agents, employees, or otherwise.
6) If the District or its officers, agents and employees, shall be subject to any claim, demand or penalty or become a party to any suit or other judicial or administrative proceeding by reason of any claimed act or omission by any party, or by reason of any act occurring on the subject premises, or by reason of any omission with respect to the construction or operation on the subject premises, the Contractor shall indemnify and hold the District or its officers, agents and employees, harmless against all judgments, settlements, penalties, and expenses, including attorney's fees, court costs and other expenses of litigation or an administrative proceeding, incurred by or imposed on the District or its officers, agents and employees, in connection with the investigation of defense relating to such claim or litigation or administrative proceeding, and at the election of the District or its officers, agents and employees, the Contractor shall also defend the District.
7) It is understood and hereby acknowledged between the parties hereto that the District or its officers, agents and employees, shall not be liable for any act or other obligation to the Contractor.
8) This Early Start Authorization will terminate upon the issuance of a Permit for property covered by this Early Start Authorization; however, this agreement shall remain in effect for all events occurring prior to the Permit issuance.
9) By signing this Early Start Authorization Request, the undersigned acknowledges and agrees to conditions 1 through 9.

An administrative fee of $100.00 is due at time of request for an Early Start Authorization.

Contractor Business Name: _____ License No: _____

_____	_____	_____
Signature of Contractor	**Print Name**	**Date**
_____	_____	_____
Signature of Owner/Operating Participant	**Print Name**	**Date**